

Cyber Security and Privacy Research Institute

THE GEORGE WASHINGTON UNIVERSITY

REIMBURSEMENT REQUEST FOR CYBER CORPS EXPENSES

To Request funds from your Professional Development fund:

- 1) you must submit this form indicating the expenses
- 2) the SFS Program Assistant must verify your remaining funds
- 3) requests for funds to support research projects must be reviewed by Seminar Instructor
- 4) do not incur any expenses until you have addressed items 1, 2 and 3.
- 5) once items have been purchased, submit the form with ALL receipts within 30 days of purchase or within 30 days of travel.

Date _____

Student Name _____

Student Email _____

To be filled in and initialed by SFS Program Assistant: Current Amount Remaining in Student's Professional Development (PD) Fund This Academic Year Before These Expenses: \$_____.
Initials _____

ITEMS FOR WHICH REIMBURSEMENT IS REQUESTED: Attach all receipts

| Date of Expense | Amount | Item(s) Purchased | Vendor | Reason for Purchase |
|-----------------|--------|-------------------|--------|---------------------|
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TOTAL \$_____

This request includes funds related to a Signature Seminar (CSci 6534) project. (Attach instructor's Technical Review.)

Approval of PI or co-PI (signature): _____ Date: _____

Processing Completed by SFS Program Assistant (initials) _____ (date) _____